

**Kick-Off Meeting of the
Urban Water Use Measurement Staff Work Group
--CALFED Water Use Efficiency Program--
March 18, 2003, 12:30 – 4:00 PM
Hearing Room 102A, Bonderson Building
901 P Street, Sacramento, CA
(Teleconference Call-in Number: 916-574-2008)**

DISCUSSION NOTES

TIME	AGENDA ITEM	DISCUSSION NOTES
12:30 PM	Welcome and Introductions	
12:45 PM	Discussion: Staff Work Group Purpose and Timeline	<ul style="list-style-type: none">• Introduce results of CONCUR stakeholder interviews• Review Proposed Purpose Statement (Attachment 1)• Review and Confirm Proposed Ground Rules (Attachment 2)• Review Proposed Schedule and Milestones for Developing Urban Appropriate Measurement definition (Attachment 3)
1:30 PM	Presentation and Discussion: Background Materials	<ul style="list-style-type: none">• Present and discuss background information (Attachments 4 and 5)
2:15 PM	Break	
2:30 PM	Presentation and Discussion: Background Materials (cont.)	<ul style="list-style-type: none">• Continue presentation and discussion of background information
3:00 PM	Discussion: Key Issues	<ul style="list-style-type: none">• Review Proposed Table of Contents for Urban Water Use Measurement Approach (Attachment 6)
3:40 PM	Public Comment and Next Steps	<ul style="list-style-type: none">• Public Comment• Next Steps<ul style="list-style-type: none">➢ Additional information needs➢ Staff Work Group meeting schedule➢ Possible drafting teams➢ Other
4:00 PM	Adjourn	